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## 3<sup>rd</sup> CHESTNUT Transnational Project Meeting - Draft Agenda<sup>1</sup>

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*Venue: Prague 9 Townhall*

*Address: Sokolovská 14/324*

*Prague 9, 180 49*

*Praha 9 Vysočany*

**DAY 1 PRAGUE, Wednesday October 11th 2017**

**MANAGEMENT & COMMUNICATION** working session: general situation at project level and partner level

**Addressed mainly to project managers, financial managers & communication managers (WP1,2)**

- 1. 08.45-09.00 ARRIVAL OF PARTICIPANTS**  
Registration and signature of participants
- 2. 09.00-09.10 OPENING OF THE MANAGEMENT & COMMUNICATION WORKING SESSION**  
Welcome speech  
Mr. Pavel Pospíšek, representative of hosting partner DCP 9 Municipal District Prague 9
- 3. 09.10-09.30 GENERAL PROJECT SITUATION**  
General situation of the state-of-the-art of the project: achievements, problems, urgencies  
Mr. Gianluca Sarti, Temporary Project Manager
- 4. 09.30-10.45 PROJECT ADMINISTRATIVE-FINANCIAL ISSUES**  
Overview of spending by partners, FLC, difficulties.  
Mr. Gianluca Sarti, Temporary Project Manager  
Each PP presents in 5 minutes its situation: 1 speaker for each project member
- 5. 10.45-11.15 COFFEE BREAK**
- 6. 11.15-12.00 WP COMMUNICATION**  
Mr. Marko Cosmai - DURA Dubovnik (WP coordinator)
- 7. 12.00-12.15 QUESTIONS AND ANSWERS**  
Mr. Gianluca Sarti, Temporary Project Manager  
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- 8. 12.15-13.00 STEERING COMMITTEE MEETING**  
Participated by 1 person for each project partner.
  - Planning of 2 additional transnational meetings in 2018 for Learning Actions of Transnational Working Group;
  - Work Plan for first semester of 2018;
  - Confirmation of date of next SC meeting and Project Meeting.\*\*\*\*\*
- 9. 13.00 - 14.00 LUNCH BREAK**

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<sup>1</sup> *draft version. N.B. The contents & time schedule might be changed during the days of the meeting due to logistical reasons*

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## 2<sup>nd</sup> CHESTNUT STUDY VISIT (Afternoon)

### Addressed mainly to stakeholders and project partners

#### 10. 14.00-15.30 STUDY VISIT / PART ONE

As foreseen in the Application Form, Prague 9 organises a study visit.

The study visit will take place at Childrens playground Prosek (Dětské dopravní hřiště Prosek)

<http://www.dopravnihristeprasek.cz/>

The facility is operated and funded by the Municipal District and serves in the first place to the educational purposes. Children from the very early years approach mobility and transport and they learn about traffic, signs and transport in general. There are various ways how mobility can be presented to children and partners when they visit Prague will have the feasibility to see and experience some of them.

#### 11. 15.30-16.00 COFFEE BREAK

#### 12. 16.00 - 17.00 STUDY VISIT / PART TWO

2<sup>nd</sup> part of the study visit of Prague

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#### 13. 19.00 SOCIAL DINNER

Smart casual dress code

## DAY 2 PRAGUE, Thursday October 12<sup>th</sup> 2017

**TECHNICAL** working session: Analysis of each technical WP; things done and upcoming

**Addressed to mobility experts & scientific experts involved in technical Work Packages (WP3,4,5)**

1. **08.30-08.45 ARRIVAL OF PARTICIPANTS**  
Registration and signature of participants
2. **08.45-09.00 OPENING OF TECHNICAL WORKING SESSION**  
Welcome speech  
Mr. Pavel Pospíšek, representative of hosting partner DCP 9 Municipal District Prague 9
3. **09.00-10.30 WP 4 - SUMPS DRAFTING**  
**1<sup>st</sup> Joint Learning Actions of Transnational Working Group: JOINT PLENARY WORKING SESSION**  
*Mobility & technical experts will Present activities, tasks, time plan, tools, expected results...*  
Mr. Takeru Shibayama & Mr. Helmut Lemmerer - VUT University of Vienna (WP coordinator)
4. **10.30-11.00 COFFEE BREAK**
5. **11.00-12.15 WP 4 - SUMPS DRAFTING**  
**1<sup>st</sup> Joint Learning Actions of Transnational Working Group: PARALLEL WORKING SESSIONS**  
*Mobility & technical experts will work in 3 parallel working sessions coordinated by VUT*  
Mr. Takeru Shibayama & Mr. Helmut Lemmerer - VUT University of Vienna (WP coordinator)  
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6. **12.15 - 13.30 LUNCH BREAK**  
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7. **13.30-14.45 WP 3 - TRANSNATIONAL STRATEGY**  
Presentation of results, things to be done by each PP  
Mr. Mihály Lados & Mr. Dan Martin - PBN Pannonian Business Network (WP coordinator)
8. **14.45- 15.00 WP 5 - PILOT ACTIONS (PA) & MAINSTREAMING ACTIVITIES**  
Presentation of tasks, time plan, tools, expected results, outputs, roles in the project of each PP  
Mrs. Barbara Kulmer - Municipality of Weiz (WP coordinator)
9. **15.00-15.15 QUESTIONS AND ANY OTHER EVENTUAL ISSUE**  
Mr. Gianluca Sarti, Temporary Project Manager
10. **15.15-16.00 FAREWELL COFFEE BREAK**
11. **16.00 END OF 3<sup>RD</sup> TRANSNATIONAL MEETING / DEPARTURE OF PARTICIPANTS**